

ORGANIZATIONAL UNIT & DOCUMENT TRANSFER

Changes to your organization's business requirements and processes often need to be represented within your Contract Director configuration. The ability to transfer Organizational Units, Documents, and associated Objects is fundamental to ensuring that application functionality remains aligned with associated business drivers. The Sedona Technologies Reorganization Module for Contract Director provides the mechanism to update structures within the application, meeting ongoing requirements and providing functional support for your business needs.



USE

Use cases for the Reorganization Module.

- Transfer entire Org Units with no Child Units.
- Transfer entire Org Units with Child Units.
- Conduct partial or complete transfers of Documents and Objects from one Org Unit to another.
- Delete an empty Org Unit.

OBJECTS

Objects that can be partially or fully moved utilizing the Reorganization Module.

- Templates
- Contracts
- Contract Requests
- Library Groups
- Stylesheets
- User Rights

VALUE

Benefits derived from the Reorganization Module.

- Allows for the reorg or deletion of Org Units.
- Eliminates the use of multiple Org Units when changes require new structure.
- Facilitates the movement of Documents, Templates, Library Groups, etc. to new or relocated Org Units.
- Eliminates the need for multiple reporting that occurs when Org Units are split within the structure.

MODULE USAGE

The Sedona Technologies Reorganization Module for Contract Director enables administrators to effectively and efficiently reorganize departments, divisions, and units represented by Organizational Units within the application. It also facilitates the transfer of Contracts, Templates, and Library Groups between Organizational Units. This module is currently available for use with version 6.x.