



## **CUSTOMIZATION OF CONTRACT ALERTS**

Maintaining visibility to the key dates associated with your contract is essential to timely management of corresponding terms and conditions. Having the capacity to create unique and auto-repeating email alerts based upon those dates ensures that contractual timeframes, events, and requirements are proactively monitored, reviewed, and addressed. The Sedona Technologies Notification Module for Contract Director leverages user-defined date fields to facilitate the creation, delivery, and maintenance of custom email alerts.



*Provides for the management of custom Contract Alerts utilizing UDF/Custom Fields.*

### **Features**

- Quick deployment of new alerts.
- Easy maintenance of existing alerts.
- No requirement for additional programming.
- Easy to turn off when no longer required.
- Configurable as single or repeating instances.
- Provides ability for leading or post-date alerts.

### **User Roles & Profiles**

- Contract Creator
- Contract Manager
- Invoices-To Profile
- Current Workflow Task Users
- Specific User Role
- Global Control List

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## **MODULE USAGE**

The Sedona Technologies Notification Module for Contract Director enables administrators to configure specific and unique alerts within the application based upon key dates. Notifications can be established for a wide range of user profiles, where each profile or group may receive an individual email tailored to the specific responsibility. This module is currently available for version 6.x, and is limited to use with Contracts.